

Appendix B

Children and Young People Theme – Suggested Aims

Proposed as the basis for criteria for this funding, along with the same eligibility criteria for the main SSGs.

Successful applicants will be running projects which aim to build resilience in children and young people and their communities which help to keep them safe and enables them to thrive.

We are specifically looking for projects which address/achieve the following outcomes:

- Help children, young people and their communities to develop their own initiatives and by doing so contribute to their own resilience and well-being and that of their community
- Be inclusive and have a shared benefit to their communities
- Motivate and empower other children and young people and their community members to take part and by doing so develop social capacity.
- Develop opportunities for children, young people and their families to engage in positive activity which is beneficial to their physical and mental health and well-being
- Address social disadvantage and address equality of opportunity.

Community groups can apply for funding £XXX. (To be agreed) Will an upper cap be required?

Eligibility criteria for applicants

Organisations must:

- 1) Be independently set up for charitable (not for profit), benevolent or philanthropic purposes. (N.B. Parish councils may also apply under the Community Transport theme only).
- 2) Decide policy and overall management practice through a committee of elected, unpaid volunteers (a management committee or board of trustees).
- 3) Have a constitution, mission statement or set of rules, aims and procedures.
- 4) Meet relevant legal responsibilities, including those of an employer, and adopt, implement and monitor good employment practices, including having relevant insurances to cover operations.

- 5) Provide evidence that employees are paid the National Living Wage and that they are not subject to a zero-hours contract.
- 6) Research, understand and meet the needs of South Cambridgeshire residents and be open to all eligible users as defined by the organisation's constitution or rules.
- 7) Have systems and structures in place to manage their affairs effectively and efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members.
- 8) Illustrate user and member involvement in policy-making and management as appropriate.
- 9) Illustrate how they recruit and support volunteers as appropriate.
- 10) Adopt appropriate child and vulnerable adult protection, health and safety and DBS checking policies, as appropriate.
- 11) Prepare budgets, keep relevant financial records, monitor income and expenditure at least quarterly and prepare proper accounts. If part of a national or regional organisation, please only provide information relating to your branch. Please provide evidence of a 'business' account for the organisation, and of two cheque signatories. Please also submit your current audited accounts and annual report.
- 12) Demonstrate a *need* for financial support. You will be asked for details of your policy on unrestricted reserves, based on Charity Commission guidelines, please visit the Charity Commission's website for further information:
<https://www.gov.uk/guidance/charity-financial-reserves>
- 13) Charge service users where applicable at an appropriate rate in line with other local services. SCDC will not subsidise projects that are deemed to be under or over-charging clients.